

Job posting, Youth Worker - External

Job title:	Youth Worker, Artegration
Classification:	C
Compensation:	22.76 per hour
Hours:	35 hours per week
Start Date:	December 7, 2022
Reports to:	Manager, Community Services
Posting Date:	November 17, 2022
Reference Number:	CLU-2022-40
Deadline to apply:	November 23, 6:00 pm. Applications will be considered on a rolling basis.

To apply, submit your cover letter and resume by email to the **Executive Assistant** at jobs@culturelink.ca, quoting the reference number.

CultureLink is a settlement and community organization with 30 years' experience in developing and delivering services to meet the needs of diverse communities. **CultureLink works within an anti-oppression framework and is committed to equity. This is a bargaining unit position.**

Job Summary:

CultureLink's Artegration Program provides newcomer children with innovative programming that helps them to integrate into their new communities through a variety of artistic and creative activities along with recreational sessions and homework support. The Youth Worker plans, implements and reports on the activities of the Program.

In-person work at one or more sites will be required, depending on public health conditions. The Program Worker must also be proficient with technology and online tools (for example Zoom, Google Meets), and able to support clients to participate in virtual programs using technology and online tools.

Maintaining positive relationships with partners and CultureLink colleagues is essential to program success. All agency staff are also expected to support each other and to collaborate on agency-wide initiatives.

Duties:

- Assess clients' relevant skill strengths and needs
- Refer clients to other social services or assist clients in locating and utilizing community resources including legal, medical and financial assistance, housing, employment, transportation, day care and other services
- Organize registration of participants for group activities, prepare programs and promotional material, and publicize events
- Deliver after-school activities
- Maintain program statistics and complete monthly reports
- May supervise placement students and volunteers
- Other duties as assigned

Required Work Capacities:

- Physical demands: sitting at a desk for computer work (50% of the workday) and meetings; lifting (files, laptop, and program supplies up to 5 kg); working in an open office
- Non-physical demands: travel for off-site meetings, occasional deadlines; variety of tasks
- Social/emotional demands: teamwork; relationship/network-building; exposure to emotional situations; working closely with the public, with clients and with colleagues
- Cognitive/mental demands: multitasking; organizational ability/time management, adaptability, sound judgement,

Qualifications:

- Post-secondary program or degree in a field relevant to human services, or a combination of equivalent experience and education
- One year experience in delivering children's programs
- Strong oral and written communication skills in English

- Satisfactory Vulnerable Sector Screening within the past six months
- Facility using digital outreach tools and social media (i.e. Instagram, Facebook, Twitter)
- Competency in Word, Excel, Outlook, and Internet
- Enhanced vaccine certificate showing proof of full vaccination against COVID-19
- Legally entitled to work in Canada