

Board Governance Opportunity

Position

CultureLink Settlement & Community Services ('CultureLink') is seeking a volunteer Board member who shares CultureLink's vision, with a commitment to contribute to the direction of our work and is reflective of our diverse community. The successful candidate will be passionate about serving the settlement non-profit sector, identify with the mission, vision & values of CultureLink, and will have high ethical standards and leadership expertise.

Organization

CultureLink Settlement & Community Services is dedicated to facilitating the active participation and integration of newcomers and the broader community, recognizing the interdependence of these groups in our society. We envision a healthy, equitable, inclusive, and welcoming society that works together to engage and integrate newcomers and other community members into Canadian life.

To learn more about CultureLink, please visit our website at: <https://www.culturelink.ca/>

Major Responsibilities

As a board member, you will be responsible for:

- The governance of the organization
- Strategic direction
- Oversight of the organization's financial management, risk management programming and personnel management practices

Time Commitments

As a board member, you will be required to attend six (6) Board meetings a year, including the Annual General Meeting. You will be required to prepare for meetings by reading the Board materials ahead of time, actively participating in and contributing to the meetings. You will also be required to join at least one Board committee and participate in their meetings (typically held 5 - 6 times per year), and any additional tasks/meetings related to the committee's focus. Where possible, you will support the organization by attending key organizational events.

Term

The Board member serves for two (2) years with a maximum of three (3) consecutive terms.

Qualifications and Skills

- Experience of board governance and understanding of the non-profit sector is an asset. Experience in 1 of the following is preferable -employment law, corporate sponsorship, business development and Information technology.
- Exceptional ability to think strategically with organizational goals.
- Demonstrable familiarity with the rules of procedure and governance principles
- Ability to clearly separate the roles and responsibilities of staff and Board, respecting the separation of oversight from operations.
- Familiar with analysis, performance, and measurement assessment with an ability to evaluate organizational performance across multiple areas (e.g., financial, operational, customer, etc.)
- Collaborates with the CEO and fellow directors in a progressive way to advance the mission, vision, and values of the organization.
- Knowledgeable about challenges experienced by newcomers and refugees to Canada and passionate about serving the settlement non-profit sector.

- Previous experience on a volunteer board is an asset.
- Selected candidates must provide a satisfactory Criminal Record Check

CultureLink's Commitment to Diversity

We welcome racialized persons including Black Canadians, persons with disabilities (including invisible and episodic disabilities), persons who identify as LGBTQ2+, and Indigenous peoples to apply for the position.

To Apply

Kindly send your resume and cover letter to jobspd@culturelink.ca. Short listed candidates will be invited for an interview.